

2007 Ohio State Fair – Junior Division (non-livestock)

General Guidelines and Information

Read Thoroughly – Rules Will Be Enforced

Building Hours

August 1-11, 2007	9am-9pm	
August 12, 2007	9am-6pm	Last day.
August 12, 2007	6pm-10pm	Releasing items (with claim ticket).
August 13, 2007	8pm	Remaining items will be disposed of by Fair management.

Entry Information

- *Eligibility*
 - Exhibitors must reside in the state of Ohio to be eligible to compete.
- *Entry Fees*
 - Youth programs will not be assessed entry fees.
- *Entry Deadline*
 - Entries close June 20, 2007 and must be postmarked by this date.
 - Late entry forms delivered June 21-30, 2007 will be assessed a \$20 late entry fee.
 - Send exhibitor form and check to:

Ohio Expo Center & State Fair

Entry Department

717 E. 17th Avenue, Columbus, OH 43211-2698

Tele.: 614/644-4052 and Fax.: 614-644-4031

Email: b.prince@expo.state.oh.us

- *Entry Department*
 - Entry forms should be mailed and postmarked by June 20, 2007 (above address).
 - Entry forms must bear postage stamps and have a legible cancellation date. Metered entries will not be accepted.
 - For questions, contact the Entry Department Manager, Barb Prince (contact information listed above).
- *Filling Out The Exhibitor Form*
 - Entry tags will be mailed by the Entry Department. If tags are to be mailed to someone other than the listed exhibitor, please provide this information when completing the entry form.
 - Please take extra care to complete the Exhibitor Form accurately and legibly.
 - Exhibitor's signature is required on all forms, and must be in your own name.
 - The following organizations must also have the signature of an instructor, advisor or leader (entries without proper signatures will not be accepted):
 - Camp Fire
 - FFA
 - Girl Scout
 - Grange
 - Ohio Jr. Horticulture Association
 - Technology Education
 - Youth Arts & Crafts does not require a signature of a leader/advisor.
 - The division, section, and class numbers must be listed.
- *What Can and Cannot Be Entered*
 - Please refer to specific divisions/sections for a listing of items that can be entered.
 - Entrance in all classes is subject to the requirements printed under department headings.
 - A separate entry form must be used for each person entering.
 - Items entered for competition must be your own work (unless otherwise stated within the specific divisions/sections), and completed anytime during July 2006 – July 2007.
 - Articles previously exhibited will not be accepted for display (unless otherwise stated within the divisions/sections).
 - Items entered in the wrong class will be disqualified.
 - Entries in each class of the Junior Division are limited to one per exhibitor.
 - Only items listed on the exhibitor form may be shown.
- *Display Requirements*
 - Entry tags must accompany each entry, and should be securely attached with a lightweight string/cord (if possible punch a hole in the edge of disposable plates/cardboards to attach entry tags). If tying the tag is not possible, then please consider using tape. If a single entry includes more than one piece, the exhibitor must label each piece in a set (example: 1 of 3, 2 of 3, 3 of 3, etc.).
 - Once an item has been accepted for judging, it will remain in the building until that exhibit/contest closes. If an exhibitor does not leave items on display, all premium dollars and prizes are forfeited, and a one year suspension could also be imposed.

- Any questionable exhibit is subject to an examination by a competent committee of three Ohio State Fair personnel to determine their fitness for exhibition purposes. Exhibits found to be unfit for show or of such low standard as to make questionable their right to competition will be declared ineligible and no award will be paid on them.
- The name and address portion of the entry tag must be covered during judging.
- *Disqualification*
 - Disqualified items will not go on display. Exhibitors of disqualified items will be notified by phone or email, and pick-up procedure will be determined.
 - Items deemed, by Fair management, as inappropriate and/or in poor taste.
 - Items not meeting specified size requirements as indicated in specific divisions/sections.
 - Damaged and/or unclean entries.
 - Inaccurate identification/classification (articles entered in the wrong division/section/class).
 - Items entered in previous years (unless otherwise noted within specific divisions/sections).
 - Items made before date of eligibility (refer to specific division/section).
 - Items deemed, by judges, not up to the class standards.
 - Exhibitors are not allowed to interfere with the judge, judging process, or Fair staff.
 - Exhibitors attempting to influence the judges will forfeit prize monies and be disqualified.
- *Scholarships*
 - Available online at www.ohioexpocenter.com/osf/down_booksforms.htm, scroll down to the Jr. Division (non-livestock) area and click on Scholarship Information & Application.

Shipments & Pick-Up/Check-Out Procedures

- *Shipments*
 - Exhibits may be shipped prepaid and addressed to:

Ohio Expo Center
Organization's Name / Organization's Superintendent Name
 Entry Department
 717 E. 17th Avenue, Columbus, OH 43211-2698
- *Pick-Up/Check-Out Procedures*
 - A special "release permit" will admit exhibitors on grounds to remove exhibits on August 13, 2007 after 9pm. This special ticket is good only on August 13th and can be picked up at the exhibit area from the department superintendent when your entries are delivered. This release permit will allow two people (and one vehicle) on grounds only for the purpose of claiming entries.
 - Items will not be released without a claim number. If exhibitor requests that someone pick up his/her their items, a letter of authorization and claim tag is required.
 - Vehicles will not be permitted on grounds until after 9pm. If an exhibitor can carry their entry items to the parking lot, the items can be released according to specific organization stated times.
 - Exhibits remaining on grounds after the dates and times listed for each organization will remain at the owner's risk. Please see each division for the specific dates and times for release of exhibit items.
 - Exhibits left over 30 days become the property of the Ohio State Fair, and will be disposed of by the Ohio State Fair management.

Judging

- Qualified and impartial judges are selected for all competitions.
- No person shall act as a judge in any division/section where a family member is competing. Volunteers exhibiting may not work or assist judging in the division/section/class of entry.
- Judging will be based on recognized standards of quality, skill and workmanship.
- Judging guidelines are listed in the specific divisions/sections.
- Judge's decisions are final.

Premiums/Awards/Gifts

- Awards are available through the generosity of many companies and individuals, which are listed in divisions/sections.
- Where awards are not paid directly by the specific organizations, all monetary awards will be paid out in a lump sum check after the Fair. Exhibitors who do not receive monies by September 30, 2007, should notify the Entry Department (listed previously). All checks are void 90 days after they are issued and will be considered an automatic forfeit of dollars if not cashed during the 90 days.
- The IRS requires us to report winnings for exhibitors winning \$600.00 and up. You will be contacted by the Entry Department should this be needed.
- The state requires that if a payment to an exhibitor is not received (i.e. missed, lost in the mail, etc.) and it becomes necessary to submit for a new payment, a W-9 form will then be required in order to process the new payment.

Policies and Procedures

- *Indemnification* – The Ohio State Fair management reserves the final and absolute right to interpret the rules and regulations and to arbitrarily settle and determine all matters, questions, or differences in regard thereto, or otherwise arising out of, connected with, or incident to the Ohio State Fair. It further reserves the right to determine unforeseen

matters not covered by these rules, to amend or add to these rules as in its judgment it may determine, and to withdraw all premium offerings in all departments/divisions should any emergency exist and circumstances demand it. Exhibitor agrees to indemnify and hold harmless the Ohio Expositions Commission, its members, officers, employees, agents, and sponsors for damages, costs, loss or any other claims arising from or related to exhibitor's participation in the Ohio State Fair.

- *Competitions* – In all Junior Division competitions, the rules of the specific Division/Section Notes and the General Guidelines will govern. If there is a conflict, Junior Division rules take precedence.
- *Conduct* – While on the grounds of the Ohio Expo Center, exhibitors shall conform to socially acceptable standards of conduct as determined by the Ohio Expositions Commission or the State Highway Patrol. The Ohio Expositions Commission and the State Highway Patrol reserve the right to remove any exhibitor from the Ohio Expo Center for engaging in socially unacceptable behavior, illegal activity, or any other conduct, which might endanger the health, welfare, or safety of any other person on the premises.
- *Protests and Appeals*
 - Protests must be made in writing, signed by party or parties making the protest.
 - Protests shall be submitted to the General Manager no later than 12pm the day following the competition/issue.
 - Any party making a protest shall submit a fee of \$100, which will be retained by the Ohio Exposition Commission if the protest is not sustained.
 - The General Manager shall hold a meeting regarding the protest at which time the party making the protest may present evidence or argument in support of the protest.
 - A written decision of the General Manager shall be final and shall be served by mail on the party making the protest within ten days of the date on which the protest was heard.
- *Rule Violations* – In the question of a rule violation, the following due process will be used: Fair officials will question the exhibitor and/or parties involved. If a violation is believed to have occurred, Fair officials will make recommendations to the designated committee member(s) of the Ohio Expositions Commission.

After the committee hears the case, and Fair officials have presented recommendations, they will decide if the case should be brought before the full Commission. In the decision of a case being brought before the Commission, all parties involved will be notified of a hearing date with all parties having the right to present their case. Upon hearing the case, the Ohio Expositions Commission will make a ruling.

If/when the Ohio State Fair management has satisfactory evidence of a violation of rule(s); the exhibitor and/or exhibitor's family may be barred from showing in any future Ohio State Fair. There is a three-year waiting period before the exhibitor is allowed the right of review. In the case that premium dollars have been awarded to an exhibitor in violation of a rule, the Ohio State Fair management will require the exhibitor to refund all premiums, trophies, awards, and ribbons under such violation. Unless fraud and/or deception are involved, all championship placings stand. All requests for reinstatement must be submitted in writing to the Fair General Manager no later than May 15th of the year reinstatement is possible.

Risk/Disqualification

- While each organization's staff and OSF staff will monitor and make every effort to protect displayed items; items will be displayed at the risk of the exhibitor.

Photographs

- By signing your entry form, you are allowing the Ohio State Fair permission to use photographs at the Fair's discretion, without compensation or further approval.

Purchases - Tickets/Wristband Options

- Exhibitors are offered the opportunity to purchase discounted tickets in advance. The purchase of tickets is optional; you are NOT required to purchase tickets.
- Ticket Information:
 - 6-day punch tickets for \$27.00 (example: permits three people two admissions into the Fair).
 - 12-day punch tickets for \$45.00 (full Fair – ticket good for one person's admission each day and is NOT a multiple punch ticket).
 - Advanced midway wristband coupon (redeem at midway) for \$17.00 each. Must purchase by July 16, 2007.
 - Individual per day ticket for \$5.00 (good for one admission).
 - Additional tickets/stickers may be purchased after June 20th at the same rate.

Frequently Asked Questions

- One entry blank per exhibitor is to be used for all entries.
- The entry due date, June 20, 2007, means that entry forms must be postmarked (not received) by this date. Reminder, metered mail is not acceptable.
- Late entry (June 21-30, 2007) requires a late entry \$20 processing fee. The fee, per class, remains the same.
- Checks must be made payable to: **Ohio Expo Center**
Entry Department
717 E. 17th Avenue
Columbus, OH 43211-2698

Contact Information

Refer to specific organization leaders (listed in each division).

Barb Prince
Entry Office Manager – 614-644-4052 – b.prince@expo.state.oh.us

Paula Mayo
Special Events Exec. Secretary - 614/644-4040 - p.mayo@expo.state.oh.us

Deborah Hochbein
Director of Special Events/Customer Service/Hotel Partners - 614/644-4043 - d.hochbein@expo.state.oh.us